

PROOF OF SERVICE

For Service of Notice to Real Estate Tenants

Prepared by: Agent _____ Phone _____
Broker _____ Email _____

1. I am over 18 years of age.

2. On _____, 20_____, at _____, California,
I served the following checked items:
 - Three-Day Notice to Pay Rent or Quit
 - Three-Day Notice to Perform or Quit
 - Three-Day Notice to Quit
 - 30-Day Notice to Vacate
 - 60-Day Notice to Vacate
 - 30-Day Notice of Change in Rental Terms
 - 60-Day Notice of Change in Rental Terms
 - _____

3. Regarding tenancy of property referred to as _____
_____.

4. On Tenant(s) (name) _____
_____.

5. Manner of service (check the appropriate box):
 - 5.1 By personally delivering a copy to each named Tenant;
 - a. at Tenant’s residence;
 - b. at Tenant’s place of business.
 - 5.2 By delivering a copy to a person of suitable age and discretion;
 - a. at the Tenant’s residence; or
 - b. at Tenant’s place of business, as the named Tenant was absent from each location;
and mailing by first-class postage prepaid a copy to each named Tenant at his residence.

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